



# Cruises

HR Shoreside  
V2

# Employees Cruises



## PROCEDURE



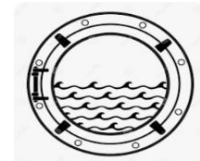
Costa Planet -> Company Procedures->P5.04.02 IOI-Cruises and on board discounts for shoreside Employee [click here](#)



## ELIGIBLE PERSONS



All employees, agency workers, retired former employees, parents, spouse or stable cohabitant, children of employees or retired former employees, brothers and sisters, grandparents and grandchildren descendants of the 2nd degree (when the employee/agency worker is a grandparent)



## USE



It is possible to request two cruises in the calendar year with confirmation within 5 days of the ship's departure. Cabin and category availability will be confirmed based on sales trends



## CONDITIONS



Payment of port fees only, discounts on-board services as per procedure, fees for hotel services charged to the personal account and paid on board at the end of the cruise



## HOW TO APPLY



It is necessary to send an e-mail to the address [crocieredipendenti@costa.it](mailto:crocieredipendenti@costa.it) indicating the start and end date of the cruise that you are requesting and attaching [Form Personal Data Collection.dip](#) with the data of the participants

Employees have the possibility via the [www.costatravelplanet.it](http://www.costatravelplanet.it) portal to independently book cruises at discounted rates and/or benefit of a 10% discount on the cruise price (user 20156 and CostaTravelPlanet passw)



## PROCEDURE



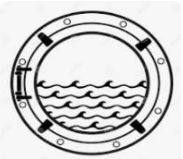
Costa Planet P5.04.02 IO1 paragraph Cruises and Onboard Discounts for Shoreside Employees



## ELIGIBLE PERSONS



These offers are reserved only for employees, agency workers and the following categories: parents, spouse or stable cohabitant, children, brothers and sisters, grandparents and grandchildren of 2nd degree descendants (when the employee/agency worker is a grandfather)



## USE



It is mandatory to attach a copy of the pay slip and/or a copy of the identity document to the request. Payment must be made exclusively by credit card directly on the portal



## CONDITIONS



Only employees and persons occupying the same cabin will be entitled to on-board discounts. Fees for hotel services are automatically charged from your personal account and paid on board at the end of the cruise. To take advantage of the discounts on-board services it is necessary to show OneBadge at the administrative office/desk

# Family&Friends



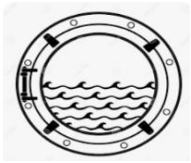
Employees have the opportunity to book discounted cruises directly by connecting to the link on Costaplanet → Shared Services → HR Services → Welfare → Family&Friends



## ELIGIBLE PERSONS



All employees, agency workers and family members. The offers can be extended to employees' friends (provided that they have not booked/opted cruises through travel agencies in the last 18 months)



## USE



By connecting to the link on Costaplanet, employees can independently book, modify, cancel and pay for the cruise



## CONDITIONS



Only employees and persons who occupy the same cabin are entitled to discounts on board by showing OneBadge at the administrative office/desk. Fees for hotel services are automatically debited from your personal account and paid on board at the end of the cruise

## Insurance valid for Employees Cruises:

It is possible to choose an insurance :

- New Med&Bag employee and family + Covid ➡ Cancellation fees, Medical assistance (including COVID) lost/damaged baggage
- Basic Multirisks ➡ Cancellation fees, Medical assistance (including Covid),lost/damaged baggage

## myCosta:

You can log in to myCosta platform using your surname and booking number to carry out the webcheck-in download the travel documentation and personalize your cruise by booking the various on board services (excursions, restaurant and dinner shift ecc.)





## Procedure to take advantage of the 50% discount on the myCosta platform for services booked before departure:

- The employee must write and communicate the booking id of their cruise to [mycostaecommerce@costa.it](mailto:mycostaecommerce@costa.it), requesting the application of the employee discount, specifying for whom the booking is (employee + spouse/children/entitled person)
- The myCosta team will associate the provided booking ID with the discount rule
- The employee will use the voucher 'COSTAEMPLOYEE' directly on the myCosta platform and once click on 'apply,' you will see the discount applied if it is available for the required services
- The employee will pay directly on the platform (credit card, PayPal or Klarna)



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